

ADIL AKBAR

B U D G E T A N D C O S T C O N T R O L L E R



✉ adilakbar28@yahoo.com

📍 Karachi, Pakistan

📞 +92 3308523317

EDUCATION

- **CPA /ICPAP**
Institute of Certified Public Accountant of Pakistan
2015-2017
- **GCMA**
International Qualification Network
2015
- **CMA**
Institute of Management Accountant
2014-2015
- **PGD/Supply Chain Mgt.**
Chartered Institute of Transport London
1997-1998
- **M.B.A /Major Finance & Accounting**
University Of Missouri, U.S.A
1993-1995
- **B.Com**
University Of Karachi
1989-1991

SKILLS

- Oil & Gas Company Accounting
- Vendor Mgt. & Drilling Accounting
- HR & Payroll
- Inventory Control & Warehouse Mgt.
- Auditing & Compliance

ABOUT ME

A detail-oriented professional with a demonstrated history of working in Oil and Gas industry, expertise in Oil and Gas Accounting, Cash Flow, Internal Audit and Operational Management. A self-starter with admirable client skills and ability to multi-task effectively. A strong team player and fast learner with a commitment for continued growth both professionally and personally, and to accomplish high standards with accuracy and timeliness as priorities. In term of objectives, as per experience that I already have my main goal is to find a new challenge to improve my skills and to share my knowledge.

PROFESSIONAL EXPERIENCE

Budget & Cost Controller/ Jan-June 2019

Qatar Petroleum|Doha, Qatar

Develop, control and monitor the department Capital, Drilling, Operating and Income budget in conjunction with the department 5-year Business Plan. Assists in developing the financial targets and objectives for the departments 5 -Year Control the expenditure by systematically ensuring adequate budget allocation and confirm that the right fund centers utilization for all commitments such as Contracts, Materials, and work orders raised by the departments. Review Capital projects and raise asset capitalization certificates when capital projects have been completed. Maintain departments Fixed and Movable assets register by routinely checking and endorsing department's assets lists. Carry out various ad-hoc exercises and cost reports that are required by management as and when required. Compile Cost Key Performance Indicators and Quarterly Variance Reports to monitor achievements against objectives and targets to ensure that Finance is fully aware on the variances justifications and reasons for audit purposes.

Finance Manager / Apr-Dec 2018

Shaanxi Foreign Economic & Trade Industrial Group Co, Ltd. Chinese Joint Venture(Fazaia Housing Scheme Project)

Monitor the day to day financial operations within the company, such as payroll, invoicing, and other transactions. Oversee financial department employees, including financial assistants and accountants. Establish and maintain financial policies and procedures for the company. Review financial data prepare monthly and annual reports. Seek out methods for minimising financial risk to the company. Contract outside services for tax preparation, auditing, and banking.

ADIL AKBAR

B U D G E T A N D C O S T C O N T R O L L E R



✉ adilakbar28@yahoo.com

📍 Karachi, Pakistan

📞 +92 3308523317

📄 CJ1336913

📅 December/05/1971

🌐 U.A.E & Pakistan

💍 Married

Software Skills

- SAP, ERP, FICO, MM
- SAP, ABAP (SAP Workflow)
- Oracle Financial
- MS Excel, Word, and Outlook
- Auto Banker I/ Advance
- Uni Banker/ Islamic Banker Plus

PROFESSIONAL EXPERIENCE

Budget & Cost Analyst/Accountant/ June-Dec 2007-2017

Bundug Oil Producing Co., Ltd. | Abu Dhabi, U.A.E

Provide revenue & cost accruals for finance on a monthly basis prior to month end account closure; review previous month's accruals and ensure reconciliation of invoices/errors.

Review, Approve and Ensure invoices from outside contracted service providers are accurate and report any deficiencies back to relevant service, analysis & verification accuracy adequacy of supporting documents and ensure invoices are allocated against correct Tech Ops cost center and account.

Preparation and analysis of monthly cost report, allocate appropriate accounts to invoices and related Invoice Payment Authorization (IPA) for oil production and support costs in accordance with accounting guide.

Monitoring & controlling Department Capital, Drilling, Operating and Income Budget in Conjunction with the department 5 year Business Plan and WPB, Develop and process to ensure cost control of the established budgetary targets and report as required to the various business units.

Preparing Authorization for Expenditures (AFE's) for each projects after obtaining budget approval.

Prepare budgets & plans timely and accurately in line with the Annual Work Plan & Budget (AWP&B) parameters and timescales, accounts of ADMA-OPCO operation, ensuring timely/periodical receipt of budget, revised budget and monthly statement in contact with ADMA-OPCO for schedule, clarification of contents etc.

Senior Officer Branch Operations/ June-Apr 2006-2007

Meezan Islamic Bank Limited -Karachi, Pakistan

Officer Branch Operation/ Sept-May 2004-2006

Prime Bank Limited -Karachi, Pakistan

Officer Branch Operation/ July-Aug 2002-2004

Askari Commercial Bank -Karachi, Pakistan

The City School/ June 2000-2002

Subject Teacher O/level -Karachi, Pakistan

CIM Shipping Pvt, Ltd./ Sept-Apr 1998-2000

Accounts/Logistic Supervisor -Karachi, Pakistan

Artistic Denim Mills Pvt, Ltd./ Jan-July 1996-1998

Commercial and Sr. Logistic Supervisor -Karachi, Pakistan